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ng store adne day that

SECTION FOUR - INVOICING INSTRUCTIONS (CONT'D.)

- 1) Vendor name and mailing address. (Ship and invoice under the same vendor name as shown on K mart Vendor Listing or K mart Purchase Order).
- 2) Vendor's Dun and Bradstreet (D-U-N-S) pay identification number. You must obtain the number assigned to your company by D & B. Your invoices cannot be processed without of review of ent your providing this number to K mart. 11 one among additionageness H. (
- stores with its own tracks, or via a contract carrier. a. redmun spice and bill
- 4) Invoice date must coincide with shipment date or follow the invoice dating instructions on the face of the Purchase Order, whichever is later. For tele-transmitted Purchase Orders, the invoice must be dated to coincide with the latest in-store date in the transmitted Purice, reach invaice chase Order.
- 5) Store name, number and full store address as shown in Section One of this book.
 - 6) Complete nine-digit K mart Purchase Order Number or range of numbers.
- 7) Type of K mart Purchase Order and Order Type Number (e.g.: R/S 30, CFO 202, COS DOES NOT ONE ADEQUATE (670 TICE OF THE
- 8) Date of K mart Purchase Order. Road Tmy.
 - Kmag ed Accounts Department, 9) K mart Buying Department Number, as it appears on K mart Purchase Order.
 - 10) Point of origin of shipment and freight terms.
 - 11) Number of cartons shipped.

 - 12) Date shipped. To and noticed at awards as about its gathular seeds 13) When goods are shipped via Parcel Post or UPS, the carrier must be identified on the invoice. HATA TECHN SHIPPINE RAIOR OUR
- COLUMNOICE HAM 121 14) When goods are shipped via UPS, the UPS ICC Shipper Number must be given on the in-THE ORIGINAL INVOICE PLUS ONE COPY MARI, SOOV DUPLICATE"
 - 15) Shipping weight. W SHOTE ODER OT RELUG ENT OF Y TORSHID
- alor of tram 16) Quantity shipped, your delivery receiped for it is life boards ferriging (2)
- 17) The complete MOPS Number (the K mart Item Number) must be shown for each item invoiced, corresponding to the number on the Purchase Order. For each item not shipped the ims being charginvoice must show the MOPS number and indicate that the item was cancelled. DO NOT thoug producing BACKORDER ANY ITEMS unless written authorization is given by Senior Buyer.
 - 18) Complete description of goods shipped including color and size.

invoices have not been sent to K mar; as indicated above, invoices will not be paid until

19) YOU MAY PREPARE YOUR INVOICE WITH AS MANY K MART ITEM NUMBERS AS POSSIBLE. HOWEVER, ALL KMART ITEM NUMBERS ON EACH INVOICE MUST BE FOR THE SAME IN-STORE DATE. TO FULFILL THE REQUIREMENT FOR PRINTING PURCHASE ORDER NUMBERS ON EACH INVOICE, PACKING SLIP AND ON THE OUTSIDE OF EACH CARTON, PRINT THE PURCHASE ORDER NUMBER FOR THE FIRST ITEM AND THE PURCHASE ORDER NUMBER FOR THE LAST ITEM (i.e., THE ORDER NUMBER RANGE, SUCH AS, 104019096 -104019099). 3) If invoices have not been paid within five months from date of shipment and duplicate

proof of delivery is produced